

Accounting Specialist

AlsoEnergy is seeking a professional, high-integrity individual whose primary focus will be on Accounts Receivable functions, with possible expansion into other accounting duties.

Responsibilities:

- Issue A/R invoices; validate completeness and accuracy of data
- Confirm product delivery and service fulfillment prior to invoice
- Interact substantially with Sales and Operations departments
- Customer collections outreach, including resolution of client discrepancies
- Issue regular A/R account statements
- Process credit memos, returns
- Apply received payments
- Manage and communicate regarding customer credit limits and holds
- Obtain customer credit references
- Cross-train for A/P, Sales & Use Tax responsibilities
- Basic front-desk reception duties (announcing and accommodating visitors)
- Attend to special requests and ad-hoc projects as necessary

Requirements:

The well-qualified candidate will have 2-3 years of experience in an Accounts Receivable role with a history of billing and collections activities and a solid understanding of fundamental accounting principles. In addition, we are seeking the following qualities and skills:

- A keen eye for accuracy and attention to detail
- Able to follow directions, focus and follow up as needed; a commitment to getting it right
- Clear communicator
- Self-starter that shows ownership, problem solving and analytical skills
- Keep pace to consistently meet deadlines with a do-what-it-takes approach
- Appreciation for the power of teamwork
- Exercise discretion in handling sensitive information
- Significant experience with accounting software systems – NetSuite a plus
- Microsoft Office 365, with strong Excel skills
- Associates degree or better preferred
- In-office, standard workweek hours in our Boulder, CO headquarters
- Experience in a manufacturing environment preferred

About AlsoEnergy

AlsoEnergy was founded in 2007 to provide software-as-a-service monitoring solutions for the renewable energy market, with a focus on solar PV. It is our mission to enable the adoption of clean energy technologies by providing end-to-end turnkey solutions that monitor and manage renewable energy and power quality systems.

AlsoEnergy monitors over 6 GW of power and more than 17,000 independent sites worldwide. Our customers value our responsive customer support, hardware solutions, software technology, and a track record for on-time fulfillment. As a growing profitable and debt-free company, AlsoEnergy has planned for sustainable growth to remain competitive in the rapidly evolving solar marketplace. AlsoEnergy will continue to advance our product line and technology to meet the needs of our customers in the years to come.

Other Details

AlsoEnergy offers a competitive salary and a full list of benefits, including health, 401K, vision and dental coverage. You will work in a fun and creative environment alongside a talented group of individuals that have a passion for supporting renewable energy systems. AlsoEnergy is headquartered in Boulder, Colorado. We are seeking local candidates; no relocation support is provided.

Prospects who are interested in a posted position at AlsoEnergy should send a cover letter and resume to: careers@alsoenergy.com. We will contact qualified applicants to schedule interviews